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| **DECLARATION OF ACCEPTANCE (CeSAP)**Exchange place at one of the central partner universities of the University of Münster**University year 20\_\_ / 20\_\_** |
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| This declaration remains in the International Office of the University of Münster. A place can only be claimed once this declaration has been fully completed and signed by the student and submitted to the International Office. |
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| **Name** |  |
| **First name** |  |
| **Date of birth** |  |  | **.** |  |  | **.** |  |  |  |  | 🞏 **female** 🞏 **male** 🞏 **not specified** |
| **Nationality** |  |
|  |
| SEMESTER ADDRESS (in Münster) | Contact details of parents or another emergency contact |
| **Street** |  | **Street** |  |
| **POSTCODE** |  | **POSTCODE** |  |
| **Location** |  | **Location** |  |
| **Phone** |  | **Phone** |  |
| **Mobile phone** |  | **Mobile phone** |  |
| **E-mail** |  | **E-mail** |  |
|  |
| Study details |
| **Subject/s** |  | **Semester** |  |
| **Study level** | 🞏 Bachelor 🞏 Master  |
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| Details of the stay at the partner university |
| Partner university |  |
| Semester and period of stay abroad | Semester: | From - to |
| Courses intended for credit in Münster? | 🞏 Yes 🞏 No 🞏 Still unclarified |
| Is funding being applied for? And if so, which? | 🞏 Yes:  | 🞏 No  |

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| **I accept the exchange place at a partner university of the University of Münster and commit myself:** * to agree on a study programme **[Learning Agreement]** with my home and host university before the start of the stay.
* The International Office of the University of Münster must immediately be notified in writing of any changes in personal details (e.g. change of address, e-mail).
* to arrange for sufficient insurance cover **[liability, accident and health insurance]**, as no insurance cover is associated with the programme.
* to inform myself about any travel warnings on the websites of the German Foreign Office before and during my stay.
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| **I am aware,** * that in the event of a travel warning by the Foreign Office, I should either not start or break off my stay abroad.
* that - especially when travelling to regions with a critical security situation - I should register on the website of the Federal Foreign Office (**"Elektronische Erfassung von Deutschen im Ausland" Elefand**).
* that the following documents must be submitted to the International Office no later than two months after my study visit. If I am still abroad at that time, I will send the required documents to the International Office (petra.hille@uni-muenster.de) by email.
1. the **progress report**
2. a **Transcript of Records**
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| Place, date |  | Signature  |